

<u>Class</u>	<u>Textbook Title</u>	<u>Edition</u>	<u>Date</u>	<u>ISBN</u>	<u>Author</u>	<u>Publisher</u>	<u>Cost</u>
Acute Care	Lippincott Advanced Skills for Nursing Assistants – A Humanistic Approach to Caregiving	N/A	2008	978-0-781-780674	Pamela Carter & Amy Stegen	Lippincott Williams & Wilkens	66.00
Advanced Writing	Public Relations Writing: The Essentials of Style and Format	7th	2010	978-0-205-81180-9	Thomas H. Bivins	McGraw-Hill Companies, Inc.	68.00
Anatomy and Physiology I & II	The Human Body in Health and Illness	4th	2011	978-1-4160-6842-6	Barbara Herlihy (Phd.: RN)	Elsevier Saunders	53.00
Anatomy and Physiology I & II	The Human Body in Health and Illness STUDY GUIDE	4th	2010	978-1-4377-0858-5	Barbara Herlihy (Phd.: RN)	Elsevier Saunders	29.00
Application Support	Linux Essentials	1e	2012	978-1-1181-0679-2	Roderick W. Smith	Wiley Publishing Inc.	40.00
Business Communication	Write for Business	2nd	2004	1-932436-01-4	Verne Meyer, et. al.	Uwrite Press	24.00
Business Math	Business Math Demystified	1st	2006	978-0-07-146470-3	Allan G. Bluman	McGraw-Hill Companies, Inc.	23.00
Case Management	General Case Management	3rd.	2009	049500488X	McClam T. & Woodside	Cengage Learning	89.00
Client Service Relationship	Hands-on MS Windows Server	1st	2008	978-1-4239-0234-8	Michael Palmer	Cengage Learning	82.00
College Math	Basic College Math w/ Cnct Plus Access Card	4th	2011	978-0-077-52684-8	Ignacio Bello	McGraw-Hill Companies, Inc.	104.25
Computerized Accounting	Computerized Accounting with Peachtree	N/A	2012	9780763847944	Jim Mazza & Gary Chavez	EMC Paradigm	103.35
Counseling Skills	Essential of Skilled Helping	1st	2009	4950048	Egan, Gerard	Thompson Higher Education	79.00
Customer Service	Quality Customer Service: Satisfy Customers--It's Everybody's Job	5th	2009	1-42601-833-9	William B Martin, Ph.D.	Axzo Press	13.00
Database I	Microsoft Access 2007 - Level I	N/A	2007	978-0-76383-002-1	Nita Rutkosky & Audrey Rutkosky Roggenkamp	EMC Paradigm	55.00
Desktop Operating Systems	Guide to Operating Systems	4th	2012	978-1-1113-0636-6	Michael Palmer	Cengage Learning	115.00
Electronic Health Records	Electronic Health Records	1st	2009	978-0-07-337400-0	Byron Hamilton	McGraw-Hill Companies, Inc.	64.00
Event Planning	Event Planning	2nd	2009	978-0-470-15574-5	Judy Allen	John Wiley & Sons, Ltd.	25.00
Extended Nursing Assistant	AIOIC workbook						31.00
Fundamentals of Fundraising	Fundraising: Principles and Practice	1st	2010	978-0-470-45039-0	Adrian Sargeant, Jen Shang & Associates	John Wiley & Sons, Ltd.	45.00
Graphic Design	Adobe Creative Suite 5 Design (Book and Video)	1st	2010	978-0-470-60779-4	Jennifer Smith & Jeremy Osborn	Wiley Publishing Inc.	51.00
Graphic Design	Non-Designer's Design Book	3rd	2008	978-0-321-53404-0	Robin Williams	Peachpit Press	25.00
Home Health Aid	AIOIC workbook						10.00
Human Relations	Human Relations - Strategies For Success.	4th	2010	978-0-07-3377049	Lamberton & Minor	McGraw-Hill	109.00
Info Tech in Today's World	Computers: Understanding Technology	4th	2011	978-0-76383-927-7	Fuller & Larson	EMC Paradigm	74.00
Integrated Software	Learning Microsoft Office 2010 Deluxe Edition	1st	2011		Suzanne Wexler, et. al.	Pearson Prentice Hall	90.00
Internet Programs	Web Design with HTML & CSS (Book & Video)	1st	2011	978-0-470-58360-9	Jennifer Smith & Jeremy Osborn	Wiley Publishing Inc.	39.00
Introduction to Public Speaking	The Natural Speaker	7th	2011	978-0-205-75368-0	Randy Fujishin	Allyn & Bacon Publishing	18.00
Intro to Computers (HS, HOC CSS)	Learning Microsoft Office 2007*	1st	2008	978-0-13-244860-4	Suzanne Wexler, et. al.	Pearson Prentice Hall	55.00
Intro to Computers (AA)	Learning Microsoft Office 2010 Deluxe Edition	1st	2011		Suzanne Wexler, et. al.	Pearson Prentice Hall	90.00
Introduction Chemical Dependency	Concept of Chemical Dependency - (Textbook or Binder)	7th	2009	495505803	Harold E. Doweiko	Cengage Learning	Book: 86 Binder: 25
Keyboarding 1/2/3				(No Text)			
Life Span Development	The Human Odyssey-Life Span Dev.	3rd	1998	534363504	Kaplan, P.S	Cengage Learning	126.00
Marketing 1	Marketing	10th	2010	978-0-073-52993-1	Kerin, Hartley, & Rudelius	McGraw-Hill Companies, Inc.	116.00
Marketing 2	Marketing Strategy: A Decision-Focused Approach	7th	2011	978-0-073-38115-2	Orville C. Wallan Jr. & John W. Mullins	McGraw-Hill Companies, Inc.	163.00
Mass Communication	Introduction to Mass Communication: Media Literacy & Culture	6th	2011	978-0-077-28640-8	Stanley J. Banan	McGraw-Hill Companies, Inc.	103.00
Math for Health Occupation/AMA	Math for Health Care Professionals	1st	2005	978-1-4018-5803-2	Mike Kenamer	Delmar	80.00
Medical Ins. Billing 1 & 2	Integrated Claims Process Approach	4th	2009	978-09-07-340203-1	Valerius Bayers, Newby	McGraw-Hill Companies, Inc.	95.00
Medical Office Procedures	Medical Office Procedures	6th	2012	978-0-07-340198-0	Nenna L. Bayes	McGraw-Hill Companies, Inc.	129.00
Medical Terminology 1&2	Essentials of Medical Terminology	6th	2006	1401890199	Juanita J. Davies	Cengage Learning	70.00
Network and Data Security	Mike Meyers' CompTIA Security+	3th	2011	978-0-0717-7038-5	T. J. Samuelle	McGraw-Hill	30.00
Network Essentials 1 & 2	Network+ Guide to Networks	5th	2010	978-1-4239-0245-4	Tamara Dean	Cengage Learning	86.00
Nursing Assistant	AIOIC workbook	-	-	-	-	-	21.00
Office Procedure	The Office Procedures & Techn.	5th	2008	978-0-538-44354-8	Oliverio, Pasewark	South-Western	104.00
PC ARCHITECTURE I	A+ Guide to Hardware: Managing, Maintaining & troubleshooting	5th	2010	978-1-4354-8736-3	Jean Andrews	Cengage Learning	98.00
PC ARCHITECTURE II	Supporting Windows 7	1st	2010	978-1111317072	Jean Andrews	Cengage Learning	26.00
Personnel Administration	Skills for New Manager	1st	2000	0-07-135618-5	Stettner	McGraw-Hill Companies, Inc.	17.00
Principles of Management	First-Time Manager	5th	2005	978-0-8144-0821-6	Belker & Topchik	AMACOM	18.00
Principles of Public Relations	Public Relations: A Value Driven Approach	5th	2011	978-0-205-81180-9	D.W. Guth, C Marsh, Ph.D	Pearson	71.21
Social Media	Likeable Social Media	1st	2011	978-0-071-76234-2	Dave Kerpen	McGraw-Hill Companies, Inc.	20.00
Social Media	301 Ways To Use Social Media To Boost Your Marketing	1st	2011	978-0-071-73904-7	Catherine Parker	McGraw-Hill Companies, Inc.	20.00
Spreadsheets	Learning Microsoft Office 2010 Deluxe Edition	1st	2011	978-0-13-244860-4	Suzanne Wexler, et. al.	Pearson Prentice Hall	47.00
Technical Communication	Technical Communication	9th	2009	978-0-31-248597-9	Mike Markel	Bedford/St. Martin's	12.00
Trained Medication Aid	AIOIC workbook	-	-	-	-	-	25.00
Word Processing	Learning Microsoft Office 2007*	1st	2008		Suzanne Wexler, et. al.	Pearson Prentice Hall	90.00
Writing Fundamentals	Discoveries: A Step-by-Step Guide to Writing	8th	2011	9780073371658	Kate Mangelsdorf, Evelyn Posey	Bedford/St. Martin's	90.00
	*same textbook for CA1, 2, 3 and 4						

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